



General Data Protection Regulations Policy.

2025 edition

This notice is for all members, operational partners and followers of Cowal Open Studios (COS).

It applies to the processing of your personal data by COS.

The appointed data controller for COS is the current Chairperson who can be contacted by using the email address info@cowalopenstudios.co.uk.

We are a small, voluntary, not-for-profit organisation. The only people who have access to data provided by members, advertisers and sponsors attend / support the Cowal Open Studios committee. The only person who has access to data provided by supporters and followers of Cowal Open Studios (members of the general public) is the current Chairperson

The only personal information that will be stored on artists and makers is that provided as part of the COS application process, data that is printed for public use in our brochure / on our website and data required to take part in exhibitions / associated activities arranged by COS. Please note that some committee members may retain written records where these are required to organise Cowal Open Studios and associated activities. Your data will be used to enable individuals on the committee to communicate directly with COS members.

Data stored on advertisers and sponsors will relate only to the agreement and development of adverts / funding.

Data stored on supporters and followers will only include information provided by supporters and followers for the purpose of staying in touch with COS activities / receipt of prizes etc. Where supporters and followers provide written contact information, this will be stored and then destroyed when no longer relevant to any COS activity.

NO INFORMATION PROVIDED BY ANYONE WILL BE SHARED UNLESS IT IS REQUIRED FOR THE ORGANISATION OF A COS ACTIVITY (e.g. artists' information to galleries during group exhibitions).

Data will only be stored and processed when it is reasonably required for the organisation and success of Cowal Open Studios / associated events organised by COS in any current or subsequent year.

You can request for any personal data held on you to be deleted / destroyed at any time. Please do this by emailing info@cowalopenstudios.co.uk.

This policy will be reviewed annually with any changes in legislation being taken into account.

Date of next review – June 2026

This document was drawn up in 2020